

## Collection Policy Statement

The attached statement is for audit purposes only, please review and report any discrepancies to the office immediately.

If the statement is correct and a balance is due, please bring your account up to date. The office is authorized to assess all late penalties and interest if accounts are delinquent beyond the 15th of the month the payments are due. The account balance and timely payment of maintenance fees are the responsibility of the lot owners.

The Board will attempt to e-mail and mail detailed accounts to all lot owners at least once per year. If your e-mail or address changes please notify the office as soon as possible.

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