

**RANCHO VENTANA RV PARK
BOARD OF DIRECTORS MEETING
FEBRUARY 15, 2011**

M I N U T E S

PRESENT: S. Casorso, R. Gordon, S. Hunley, M. Myers, W.Orriss, K. Zidar (recorder)

1.0 CALL TO ORDER

W. Orriss called the meeting to order at 2:05 p.m. There were approximately 70 people in attendance.

2.0 APPROVAL OF THE MINUTES OF THE JANUARY 11, 2010 MEETING

MOTION 11/02/01

MOVED BY: M. Myers

SECONDED BY: R. Gordon

THAT the minutes of the January 11, 2010 Board of Directors meeting be approved as presented.

CARRIED.

3.0 COMMITTEE REPORTS

3.1 ARCHITECTURAL

T. Schwartz presented the report, attached as Appendix A.

3.2 MAINTENANCE

R. Gordon presented the report. He thanked all the volunteers who donated their time and talents to complete the many projects undertaken this year. He thanked J. Hensman for coming forward to take the lead for the Maintenance Committee for next year. Jim is very knowledgeable and is an asset to the Park. He thanked the Board of Directors for the past 4 years; he has enjoyed working with them.

Reg encouraged everyone to take an active part in the Park. The Maintenance Crew is always looking for people experienced in trades.

3.3 SOCIAL

P. Tadman presented the report, attached as Appendix B.

3.4 FINANCE

M. Myers presented the report. He noted that at the last meeting he mentioned that the financial documents were in the process of being put together to be forwarded to the accountants. The financial information should be available in the Office by the first week of April.

3.5 COMMUNICATIONS

There was no report.

3.6 RECYCLING

S. Birtch presented the report, attached as Appendix C.

3.7 OPERATIONS

There was no report.

4.0 UNFINISHED BUSINESS

4.1 SECURITY/WIRELESS SYSTEMS UPDATE

S. Casorso stated that a local contractor will be doing the pole work. There have been a lot of delays with the equipment. Some parts have been upgraded to provide more current programming while costing approximately \$400. less. Stan commented that he thinks it is going to be a really great system.

The security system will be installed first; it should take approximately 4 days to install and then it will be tested. The internet will be the last to be installed and hopefully all will be completed by the first week of March.

4.2 ASSOCIATION ASSISTANT TRAINING PROGRESS

S. Hunley reported that the Office Assistant program is working well. She is sad to see M. Denman leaving noting that M. Glover will added to the schedule. A memo explaining on-going changes is attached as Appendix D.

After some discussion the following motion was made.

MOTION 11/02/02

MOVED BY: S. Hunley

SECONDED BY: M. Myers

THAT approximately \$500.00 be approved for the purchase of a lamination machine for the Office.

CARRIED.

4.3 SOCIAL COMMITTEE'S INQUIRY CONCERNING FITNESS EQUIPMENT

A survey had gone out to homeowners. There was only a 40% response rate with 55 YES responses and 25 NO responses. There is concern about who would look after the equipment, cleaning and sanitizing it, etc. The Social Committee is still working on the issue and will keep the Board advised.

4.4 ELECTION UPDATE

The results of the self-nomination for Board members were posted in the Office. There are three vacancies and only two nomination forms were received; the two names being forwarded are W. Orriss and M. Myers. Since then, B. Beblow has forwarded an application for the third position, to let his name stand for office. This is for information only as it will be dealt with at the Annual General Meeting.

4.5 NEWS FROM EDISON REGARDING THE METER CHANGE

R. Gordon stated that Edison has already started with the change – Lot # 4 and clubhouse have been finished. Edison has advised that they will give one week's notice when they finish the job. The power should only be off for a couple of hours or so.

5.0 CORRESPONDENCE

5.1 LETTER FROM M.L. THOMPSON, RENTER, LOT 42 RE: POOL REFURBISHING

The letter is attached as Appendix E. The Board thanked her for the letter.

5.2 LETTER FROM J. NADEAU, LOT 158 RE: LAUNDRY

The letter is attached as Appendix F. Refer to Section 6.2 of these minutes for a response.

6.0 NEW BUSINESS

6.1 NEW KEY POLICY

P. Denman has graciously provided his time and equipment for the cutting of keys for the post office boxes and for several doors in the building. He will be leaving and because there will not be easy access to replacing keys, a new policy is being put in place.

Anyone who has association keys for doors is requested to leave their keys at the office when they leave for the season. They will be returned upon return in the Fall.

6.2 LAUNDRY ROOM ANNOUNCEMENT

The Office is aware of the on-going difficulty with the machines in the Laundry Room. Yasika knows how to make adjustment to the machines when there is a problem. Part of the problem has always been the overuse of soap.

The current problem with the coin boxes jamming is caused by throwing the coins into the boxes too hard. It is being recommended that coins just be dropped in. The Board will continue to study the situation in the Laundry Room.

7.0 OPEN FORUM

- 7.1 LOT 158 – J. Nadeau. Re: Laundry Room Machines. One of the problems is that Canadian coins are being used and they jam up the machines.

LOT 65 – J. Reimer. Commented that some people are not using the swimming pool because they are getting a reaction to the chemicals being used. She asked that consideration be given to changing to bromine or something else. The Board will look into the matter.

Also, the fan in the Ladies Washroom is associated with the light switch. When the light switch is turned off, so is the fan. She requested that the fan be put on a different switch so that it could be kept running when required. The Board will review this request.

LOT 206 – S. Birtch. Noted that a petition is being circulated for the parking spaces by the green area to be rented out. He said the parking spaces are not utilized and asked why they could not be utilized by renting them out. The Board will look into the matter.

8.0 DATE AND TIME OF NEXT BOARD MEETING

The next Board of Directors meeting will be held on March 8, 2011 at 2:30 p.m.

9.0 ADJOURNMENT

The meeting adjourned at 2:35 p.m.

W. Orriss
President

K. Zidar
Recorder

ARCHITECTURAL REPORT: FROM DEC 15/10 TO FEB 15/11

TOTALS

- ON BEHALF OF OUR SOCIAL COMMITTEE CHAIR, DENNIS NAGY, I'M PLEASED TO PRESENT THIS MONTHLY REPORT.

- A BREAKFAST, MONDAY COFFEE, A COUPLE OF BINGOS AND THE VALENTINE'S DINNER & DANCE WITH NO ADMISSION FEE LAST NIGHT MARKED THE SOCIAL COMMITTEE EVENT HIGHLIGHTS FOR THE PAST MONTH.

- PLANNING FOR THE NEXT MONTH INCLUDES A BREAKFAST & BINGO FOR NEXT SUNDAY; COFFEE MONDAYS; A CRAFT AND YARD SALE ON FEB. 22ND; HORSESHOES ON THE 23; AND LOTS MORE THAT WILL BE POSTED ON OUR ANNOUNCEMENT BOARDS.

- FINANCIALLY, WE ARE IN GOOD SHAPE WITH MONIES TALLING AROUND \$6,300. I'LL GIVE MORE DETAIL IN THE AGM REPORT.

- WE NEED NEW MEMBERS ON THE SOCIAL COMMITTEE, BUT I'LL ALSO TALK MORE ABOUT THAT IN THE SOCIAL COMMITTEE AGM REPORT IN THE NEXT FEW MINUTES.

- AND FOR THE MOMENT, THAT CONCLUDES ONE OF THE SHORTEST REPORTS YOU MAY EVER HEAR DURING YOUR LIFETIME.

- THANK YOU.

RECYCLE REPORT FOR February 15, 2011

We have had ^h6 recycle trips since last report for a total of \$ ^{715.00}~~599.00~~ ^h

Expenses were

- *repairs to park work cart seat
- *purchased road marker cones
- *purchased card table cloth for 2 tables
- *purchased large trimming saw
- *purchased bungy cords
- *purchased donation gifts

total \$705.91

Small cardboard trailer was sold \$700.00

Balance as of today is

~~\$801.40~~ ^{\$917.00} ^h

Special thanks for all their help to

Don Edwards, Wayne Short, Alex Case, Rick Deeley,
Bob Bejor

Laurel Birch



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MEMO FROM THE ASSOCIATION BOARD OF DIRECTORS

DATE: February 10, 2011

RE: On-going changes in the library being implemented by the Association.

An organizational meeting for the Library Assistants was scheduled, but due to too many conflicts, I met with the volunteers over several days. The comments and suggestions of this group was prepared and passed on to the Board. Some improvements will be made right away, such as bookends, bulletin board, and alphabetic indicators on the shelves. I had asked Sharon Greye about her categories, and she prepared a write up of how she had organized the library. The new authors list will be based on this information. The possible purchase of a laminating machine for the office would be very useful for creating sturdy category lists to assist readers, as well as shelf signage.

The books will be in alphabetic order by author's name. In recognition of the need for help in finding specific types of books, a list of authors with the type of book they write is being prepared. Basic categories such as mystery, western, romance, fiction, light reading, nonfiction, biographies, etc. will be used. In addition to the alphabetic master list of authors, separate lists will be printed for each category. These lists may be in a binder on the table, and/or hung in sheet protectors in several locations. Margaret Glover already has the data collection and computer entry well under way.

Yasika, as manager, will be happy to answer any questions you might have. Over time, the comments and suggestions of our volunteers and residents will aid the Association in determining future changes.

Memo

Date: January 2011

To: Rancho Ventana Board

From: Mary Lou Thompson

Subject: Recent Refurbishing of Swim Pool

I would like to thank the board for their decision to have the pool refurbished this past season. The new resurfacing is such an improvement to the condition of the pool. The bottom and sides look so clean and fresh and are pleasantly smooth.

We have been coming to Rancho Ventana for about twelve years (or so) and our main reason for coming here is the pool, not the golf course. My husband and I spend a lot of time at the pool during our three-plus months here. Your decision, and the hard work it took to complete this improvement, have not gone unnoticed by those who use the pool regularly. It is a good investment in the property to keep that pool, and the hot tub, looking good and clean at all times - especially on the weekends and when the weather begins to warm up bringing more and more people to enjoy the pool.

We notice and appreciate this improvement. Thank you.