

**RANCHO VENTANA RV PARK
BOARD OF DIRECTORS MEETING
MARCH 8, 2011**

M I N U T E S

PRESENT: B. Beblow, S. Casorso, S. Hunley, M. Myers, W. Orriss,
K. Zidar (recorder)

1.0 CALL TO ORDER

W. Orriss called the meeting to order at 2:35 p.m. There were approximately 20 people in attendance.

Two Executive Meetings were held – February 22, 2011 and March 7, 2011 to discuss staffing and financial issues. The Operations Committee met on March 1, 2011 to deal with summer and security operations.

2.0 APPROVAL OF THE MINUTES OF THE FEBRUARY 15, 2011 MEETING

MOTION 11/03/01

MOVED BY: M. Myers

SECONDED BY: B. Beblow

THAT the minutes of the February 15, 2011 Board of Directors meeting be approved as presented.

CARRIED.

3.0 COMMITTEE REPORTS

3.1 ARCHITECTURAL

There was no report.

3.2 MAINTENANCE

B. Beblow presented the report. The old solar panels have been removed from the roof. Thanks to C. Hughes and D. Vetch.

An inventory of the Maintenance shed has been taken. There was a leak in the electrical room below the hot water tank. The system had to be shut down and a plumber was called in. There were also problems with the shower room water circulation pump. A new part was ordered; the pump started working again but the part will be kept in reserve. A couple of standard poles were concreted.

Upcoming projects include painting a Stop sign on the road; back gate security; men's shower room repairs on wall – the tile is ordered and should be installed within a week or so. An updated schedule for general maintenance and summer projects is in the works.

3.3 SOCIAL COMMITTEE

D. Nagy presented the report attached as Appendix A.

3.4 FINANCE

M. Myers presented the report. The financial records are with the accountant; tax returns will be completed.

Financial Statements will be available in the office after they have been audited, as will the state tax returns. Last year's are currently available in the office.

3.5 COMMUNICATIONS

S. Hunley presented the report attached as Appendix B.

3.6 RECYCLING

There was no report.

W. Orriss noted that the Recycling Committee is trying to spend the money it makes as it gets it. As an example, there was a lot of maintenance equipment purchased which will help out the Maintenance Committee tremendously.

3.7 OPERATIONS

The summer schedule will be available in the office shortly. The guidelines for outside inspections will be available also. The Board asked that anyone having keys for the office, hall, maintenance sheds, etc. hand them in to the office for the summer. They will be re-issued in the Fall.

4.0 UNFINISHED BUSINESS

4.1 SECURITY/WIRELESS SYSTEMS UPDATE

S. Casorso reported that two poles will be installed by the entrance and exit gates which will house both cameras and wireless antennas. With the existing poles we'll see how the coverage is and will add more poles as deemed necessary. A pole with a camera will be installed at the golf course entrance. The equipment will be shipped Monday and will be here by Friday. Cementing of the poles is taking place on Friday so everything should be up and running about a week after that.

4.2 SOCIAL COMMITTEE'S INQUIRY CONCERNING FITNESS EQUIPMENT

S. Casorso reported that the Board discussed the issues and felt that it was not feasible to have equipment at this time, due to sanitary and maintenance issues, storage, and insurance. The Social Committee will table this item until a later date.

4.3 NEWS FROM EDISON REGARDING THE METER CHANGE OUT

It was noted that Edison is at the Park today; they have 12 people working and it is expected to take the whole day to make the change over.

5.0 CORRESPONDENCE

There is no correspondence.

6.0 NEW BUSINESS

6.1 SUMMER CLOSURE INFORMATION

The information will be available in the office later this week.

6.2 POOL INFORMATION

The Board has been investigating costs for conversion but has no definite numbers as yet. This matter is still under consideration.

6.3 PARKING REQUIREMENTS

The Board is currently looking into the legal requirements for the City, State and Riverside County on how many guest parking spots are required. This item will continue to the next agenda.

6.4 LOT ENCLOSURES

W. Orriss will meet with the Architectural Committee to review guidelines for fences, dog enclosures, front barriers, etc.

6.5 OTHER NEW BUSINESS

A comprehensive tree policy is being looked into. During the summer trees are pruned; anything over 25 feet gets done by a mechanical lift and the rest are done by our staff

with long step ladders. Last year the Board decided that trees on lots are the homeowners' responsibility so a policy will be established to assist in this matter.

7.0 OPEN FORUM

No Comments.

8.0 NEXT BOARD MEETING

The next Board of Directors meeting will be held on November 8, 2011 at 2:30 p.m. There will not be an April meeting as the Board will not have a quorum. The Board does stay in touch over the summer months via email and telephone.

9.0 ADJOURNMENT

The meeting adjourned at 3:00 p.m.

W. Orriss
President

Kathy Zidar
Recorder

**COMMUNICATION COMMITTEE REPORT
FOR MARCH 8, 2011 BOARD MEETING**

- We have been meeting with the recycling committee and next season will have new signage for the recycling areas. We're also working on a poster that owners and renters can hang on their fridge. The poster will indicate what can be recycled and where the waste and recycled materials should be taken.
- Don't forget to fill in the forms for the post office to forward your mail in the summer. There are a limited amount of forms available in the office otherwise get them from the post office.
- Another reminder that notices in the breezeway will be removed once everyone has left. If you wish Yasika to put up a new notice in September please leave it at the office before you leave.

Social Committee Report

March 8, 2011

"APPENDIX A"
BOD MTG
MARCH 8, 2011

REPAIRS - New Ironing board for laundry room.

- Kitchen cooler repaired + freon added and stove temperatures calibrated.

Past Functions

Two breakfasts, 2 horseshoe tournaments and an appreciation day attended by 200 people. As always left over food was sent to the Kitchen Pantry and greatly received.

Up Coming - Breakfast on March 13th
St Patricks on March 17th.

Soc Com AGM was held Feb 18th. Outgoing Treasures Jeanette Nadeau. Incoming treasurer Collette Colin.

Social Com Keys will be collected and returned ~~when~~ March 31st when kitchen is cleaned and shut down for the season.
Glennis Nagy.